# BEDFORDSHIRE FIRE & RESCUE AUTHORITY

**Internal Audit Progress Report** 

Audit and Standards Committee

#### 6 December 2018

This report is solely for the use of the persons to whom it is addressed. To the fullest extent permitted by law, RSM Risk Assurance Services LLP will accept no responsibility or liability in respect of this report to any other party.



### CONTENTS

1	Progress update	2
2	Other matters	3
Fc	or further information contact	4

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at http://www.icaew.com/en/members/regulations-standards-and-guidance.

The matters raised in this report are only those which came to our attention during the course of our review and are not necessarily a comprehensive statement of all the weaknesses that exist or all improvements that might be made. Management actions for improvements should be assessed by you for their full impact before they are implemented. This report, or our work, should not be taken as a substitute for management's responsibilities for the application of sound commercial practices. We emphasise that the responsibility for a sound system of internal controls rests with management and our work should not be relied upon to identify all strengths and weaknesses that may exist. Neither should our work be relied upon to identify all circumstances of fraud and irregularity should there be any.

This report is solely for the use of the persons to whom it is addressed and for the purposes set out herein. This report should not therefore be regarded as suitable to be used or relied on by any other party wishing to acquire any rights from RSM Risk Assurance Services LLP for any purpose or in any context. Any third party which obtains access to this report or a copy and chooses to rely on it (or any part of it) will do so at its own risk. To the fullest extent permitted by law, RSM Risk Assurance Services LLP will accept no responsibility or liability in respect of this report to any other party and shall not be liable for any loss, damage or expense of whatsoever nature which is caused by any person's reliance on representations in this report.

This report is released to you on the basis that it shall not be copied, referred to or disclosed, in whole or in part (save as otherwise permitted by agreed written terms), without our prior written consent.

We have no responsibility to update this report for events and circumstances occurring after the date of this report.

RSM Risk Assurance Services LLP is a limited liability partnership registered in England and Wales no. OC389499 at 6th floor, 25 Farringdon Street, London EC4A 4AB

# 1 PROGRESS UPDATE

The internal audit plan for 2018/19 was approved by the Audit & Standards Committee in March 2018. Below provides a summary update on progress against that plan and summarises the results of our work to date.

#### Audit Assignments completed since the last Audit & Standards Committee

We have finalised one report since the previous meeting.

Assignments	Date Planned	Opinion issued	Actions agreed		
			Н	М	L
Use of Risk Information	Final Report		0	1	2
Governance	Draft Report – Issued 2 August 2018, revised draft issued 8 October 2018.				
Key Financial Controls	Fieldwork in progress				
Risk Management	14 January 2019				
Asset Management	11 February 2019				
Follow Up	4 March 2019				
Cyber Security	We are currently liaising with Cambridgeshire and Peterborough Fire Authority to agree the timing and scope of this review as this will be undertaken as a joint review in quarter 4.				

# 2 OTHER MATTERS

#### 2.1 Head of Internal Audit Opinion

The Audit and Standards Committee should note that the assurances given in our audit assignments are included within our Annual Assurance report. The Committee should note that any negative assurance opinions will need to be noted in the annual report and may result in a qualified or negative annual opinion.

We have not issued any negative opinions to date in relation to 2018/19 and therefore anticpate issuing a positive opinion at the year end (subject to the remaining audits).

#### 2.2 Changes to audit plan

There have been no changes to the audit plan since the last Committee meeting.

### 2.3 Information and briefings

We will be issuing our next Emergency Services sector briefing in November 2018 and this will be included on the agenda for the Committee if it has been issued in time.

# FOR FURTHER INFORMATION CONTACT

Name: Louise Davies, Client Manager

Email address: <a href="mailto:louise.davies@rsmuk.com">louise.davies@rsmuk.com</a>

Telephone number: 07720 508146